

AASFAA
Transitional Meeting Minutes
Thursday, June 17, 2004
The Legends, Prattville, AL

Present: President, Deborah Byrd; President-Elect, Chip Quisenberry; Vice-President, Cindy Massey; Treasurer-Elect, Ben Baker; Secretary, Cheryl Newton. Also present: Dorenda Adams, James Berry, Suzanne Bush, Melinda Calhoun, Ellen Canada, Samuel Chuks, Shannon Cross, Tommy Dismukes, Buddy Jackson, Lora Kiser, Charles Markle, Dan Miller, Jonna Moses, Anthony Richey, Dee Talley, Bill Wall, Joan Waters, Andy Weaver and Dot Wilkinson.

I. Call to Order

President, Deborah Byrd, called the meeting to order at 3:15 p.m.

II. Minutes

Each Board Member received a copy via e-mail of the minutes from the Executive Board meeting held April 13, 2004 and the Business meeting also held, April 14, 2004 at the Perdido Beach Resort, Orange Beach, AL. Cheryl Newton made recommendation to accept the minutes and motioned seconded by Chip Quisenberry. The Board unanimously approved the minutes from each meeting.

III. Officers Reports

- **President**
Deborah Byrd gave a detailed report on her final agenda as president of AASFAA.
- **President Elect**
Chip Quisenberry gave a detailed report on his agenda as the newly elected president of AASFAA.
- **Vice-President**
Cindy Massey gave a brief report on the New Aid's Officer Workshop held at the Spring Conference.

- **Past President**
No report.
- **Secretary/ACHE**
Cheryl Newton reported that all minutes are posted on the website. Update was given on the 2004-2005 state grant programs and notification of upcoming disbursements.
- **Treasurer/Treasure-Elect**
Ben Baker gave a detailed report on the accounts and balances of the Association as of June 2004.

IV. Committee Reports

- **Fall Conference Committee**
Andy Weaver reported on the activities and accomplishments of the 2003-2004 committee.
- **Fall Local Arrangements**
Dan Miller reported on the activities and accomplishments of the committee. He will be giving memos/information to Cindy Massey regarding upcoming conferences.
- **Special Projects**
Tommy Dismukes reported on the accomplishments of the special projects committee which included 130 financial aid presentations that were given during the year.
- **Finance and Audit**
Buddy Jackson reported that three (3) audits were completed during the year; therefore, the financial statements presented are correct. E-mails will be sent to institutions to request payments from the Legacy Scholarship. A training session was held with Ben Baker and Charles Markle regarding the duties and responsibilities as Treasurer.
- **By-Laws**
No report.
- **State Relations**
No report.
- **Membership**
Lora Kiser reported that membership total to date is 275.

- **Policy & Procedures**
Dr. Bill Wall reported that minor changes will have to be made on the website.
- **Public Relations**
No report.
- **Publications**
Anthony Ritchey reported that the deadline for the summer newsletter is June 28, 2004.
- **Site Selection**
James Berry reported that the Fall Conference 2004 will be at The Tutwiler in October and the Spring Conference 2005 is scheduled for Perdido Beach Resort in April 2005.
- **Spring Conference**
No report.
- **Spring Local Arrangements**
Jonna Moses recommended the Perdido Beach Resort for Spring Conference 2005.
- **Long Range Planning**
Dee Talley reported that the plan has been posted on the website for membership review and comments.
- **Archives**
Dr. Bill Wall and Dot Wilkinson reported that the “Articles of Incorporation” of the organization located in the Shelby County Courthouse. The organization was incorporated in 1984.

V. Old Business

None

VI. New Business

The Management Institute for SASFAA will be December 10-12, 2004 in Asheville, North Carolina.

Meeting was adjourned at 5:52 p.m.

Submitted by:

Cheryl Newton, AASFAA Secretary

