

AASFAA
Transitional Meeting Minutes
Friday, June 18, 2004
The Legends, Prattville, Al

Present: President Deborah Byrd; President-Elect Chip Quisenberry; Vice President Cindy Massey; Treasurer -Elect Ben Baker; Secretary Cheryl Newton. Also present Dorenda Adams, Clarke Aldridge, James Berry, Suzanne Bush, Melinda Calhoun, Ellen Canada; Samuel Chuks, Shannon Cross, Tommy Dismukes, Buddy Jackson, Lora Kiser, Dan Miller, Jonna Moses, Anthony Richey, Dee Talley, Bill Wall, Joan Waters, Andy Weaver, Dot Wilkinson.

Call to Order

Our 2004 – 2005 President Chip Quisenberry called the meeting to order at 2:15 p.m. Chip began by reminding all board members and committee chairs that we hold our positions “in trust” and that the membership is expecting us to do our very best as we perform our duties.

Chip asked that all Committee Chairs choose their committee members to reflect the diversity of the membership. Chip’s main goal as President is to provide excellent professional development opportunities for the membership.

Chip distributed a contact list and a list of priorities he would like to see enacted this year to the elected Board and all Committee Chairs. Board members were asked to review the contact list and let him know immediately if any changes are needed.

Chip spoke about future conferences, wanting to get contracts signed for a minimum of two, and possibly three years out. Possibility for Fall 2005 will be Auburn or Huntsville. Dan Miller is the new Site Selection chair and is already working on that.

Chip would like to have more than one NASFAA Decentralized training session, not affiliated with the regular Fall or Spring conferences. Chip referred this request to Ellen Canada, Vice President.

Chip thanked Cheryl Newton for putting the minutes on the web and Lora Kiser for the vendor sponsor page.

Chip asked that every elected board and committee chair submit at least one article for the newsletter. Chip asked that we have a dual slate for the 2005 – 2006 elections, as well as each elected board and committee chair to uphold their position in trust.

New Business

The Budget Committee is formulating a budget for the 2004-05 that will be discussed when the proposed budget is complete. The budget for the Fall 2004 conference at the Tutwiler Hotel in Birmingham has been set at \$35,000.00.

Dan Miller made a proposal that we accept the contract for the Huntsville Hilton for fall 2005. A motion made to accept this proposal was made by Deborah Byrd and seconded by Cindy Massey. The motion passed unanimously. Dan Miller will get contracts to Chip for signature. Dan Miller has a proposal from Perdido Beach Resort for Spring 2005 and 2006; he will schedule a meeting at the Resort to discuss.

Ben Baker and Lora Kiser have designed a new registration form with an area to indicate meal functions attendees; hopefully this will give a better count.

Deborah Byrd recommended that AASF AA increase conference registration fees to \$100.00 per conference. Chip Quisenberry moved that AASF AA increase the conference registration fee to \$100.00, Cheryl Newton seconded. The motion passed unanimously.

Ben Baker recommended that any check above \$2,500.00 would need two signatures. Chip Quisenberry made a motion to amend the Policy and Procedures manual (5.5 line V and 6.3) and to increase the limit from \$500.00 to \$2,500.00 for one signature, and over would require two signatures, Cheryl Newton seconded. The motion passed.

Chip Quisenberry thanked Jonna Moses of Regions Bank for the Thursday evening dinner, Tommy Dismukes of KHEAA for the Friday breakfast, and Cindy Massey of Southtrust for the Friday lunch meals. Other sponsors were, Amsouth, CFS, Compass, Citibank, Edamerica, NSLP, Nelnet, Sallie Mae.

Meeting adjourned at 2:20 p.m.

Submitted by:
Jonna Moses, AASF AA Secretary