

# **AASF~~AA~~**

## **Executive Board Meeting Minutes**

**April 12, 2005**

**The Perdido Beach Resort, Orange Beach , AL**

**Present: President, Chip Quisenberry; President-Elect, Buddy Jackson; Vice President, Ellen Canada; Treasurer, Ben Baker; Treasurer-Elect, Charles Markle; Past President, Deborah Byrd; Secretary, Jonna Moses; Also present: Dorenda Adams, Clark Aldridge, James Berry, Suzanne Bush, Melinda Calhoun, Linda Casey, Shannon Cross, Karen Gibson, Lora Kiser, Cindy Massey, Dan Miller, Cheryl Newton, Anthony Richey, Mike Reynolds, William Wall, Joan Waters, Paul Wright.**

### **I. Call to Order**

President Chip Quisenberry called the meeting to order at 4:05 p.m. Chip welcomed everyone in attendance to Perdido Beach Resort. Chip expressed appreciation to Deborah Byrd and the past presidents for providing a dual slate for officers. Deborah Tarpley will be the federal trainer at the conference, and she will present on all three days of the conference.

### **II. Minutes**

Jonna Moses presented the minutes of the AASF~~AA~~ Fall Conference Executive Board meeting of October 12, 2004 at the Tutwiler Hotel in Birmingham. The minutes were approved as presented.

### **III. Officers Reports**

#### **President**

Chip thanked the Program Committee and President-Elect Buddy Jackson and Conference co-chair Linda Casey, for all their hard work on the conference. Chip also thanked those from AASF~~AA~~ that were able to attend SASF~~AA~~. Chip thanked the AASF~~AA~~ members for serving on a committee for SASF~~AA~~.

**President –Elect**

Buddy made the decision to call on outside presenters for our Spring 2005 Conference, in order for our members to be able to attend and be an active part of the concurrent sessions. Also, it enabled our membership the opportunity to enjoy the conference. Buddy gave a special thanks to Linda Casey for her outstanding job as co-chair of the Spring Program Committee.

**Vice President**

Ellen Canada reported that the presenters for the New Aid Officers Workshop will be Deborah Byrd, Dan Miller and Suzanne Bush. The focus will be on satisfactory academic progress, professional judgment and verification.

**Past President**

Deborah Byrd had no report.

**Secretary**

Jonna Moses presented the minutes from the October 12, 2004 Executive Board meeting at the beginning of the meeting.

**Treasurer**

Ben Baker reported that for the Fall 2004 Conference, AASFAA received \$14,609 in registration fees and \$41,655 in sponsorships for the Fall 2004 AASFAA conference. Ben reported the balance in our AASFAA checking account as of April 8, 2005 was \$76,831.02. AASFAA presently has \$110,009.87 in Certificates of Deposit at Regions Bank. Ben reported Lora Kiser (Vendor-Sponsor Chair) has billed \$60,600 in total sponsorships.

**Treasurer-Elect**

Charles Markle reported the total cost of the Fall Conference was \$28,979 and came in under budget. The Fall Conference fees of \$14,609 exceeded the budgeted amount of \$10,300. The sponsorship for the fall of \$41,655 exceeded the budget income of \$31,309.

**IV. Committee Reports****ACHE Liaison**

Cheryl Newton reported that the State Education Trust Fund budget proposed by the Governor for this Legislative Session recommends level funding for the state aid program. The Session is slated to end on by May 16, 2005.

### **Archives**

Mike Reynolds reported he received the archive box last week from Andy Weaver and found the old state banner. The box had a few old photos and agendas.

### **Award & Recognitions**

Deborah Byrd made recommendation to change revise our policies and procedure to indicate the number of days for nominations to be submitted and establish a specific nomination form. Deborah moved to make these changes to our Policy and Procedures Manual. Ellen Canada seconded the motion. The motion passed unanimously.

### **Budget Committee**

Charles Markle presented his budget report.

### **By-Laws**

Dorenda Adams reported the committee recommended that Section B of the Article VI be revised to read; Dues of the Association should be set by the Executive Board, upon the recommendation of the Budget Committee and shall be listed on the listed on the Association's web-site. Dues shall be due on or after July 1 for the current fiscal year.

### **Diversity**

Dr. Sam Chuks reported the committee has made recommendations that if entertainment is needed at the conference, they would like to have school bands; and minorities and women should be adequately represented as presenters.

### **Fall Conference**

**No report**

### **Fall Local Arrangements**

**No report**

### **Finance and Audit**

Karen Gibson reported all monthly bank statements have been reconciled and all bills have been paid. On November 11, 2004 a Safety Deposit Box was secured for the CD's as well other documents held by AASFSA. Karen made the recommendation that the office of Treasurer be for two consecutive years.

### **Legislative Relations**

- **National**

Clark Aldridge's report summarized national legislative activities.

- **State**

No report

### **Lender Liaison**

No Report

### **Long-Range Planning**

Dee Talley submitted her report. Dee asked that all members review the Long Range Plan, and submit any suggestions or recommendations for improvement to the committee.

### **Membership**

Shannon Cross reported that as of November 2004, we have 248 members who are paid and are current in our database, with 295 who have not paid, retired or are no longer a member. Shannon sent an email in January 2005 to those who have not paid.

### **Policy & Procedures**

Bill Wall thanked Jennifer Cosens of KHEAA, who serves as webmaster. Thanks to her, the Policy and Procedures Manual, is included on our website.

### **Postsecondary Liaison**

Pebblin Warren reported the Department is closely monitoring the 2006 Education Trust Fund Budget to ensure there is adequate finding for the colleges, adult education and technology. Pebblin was elected as the new Representative for District 82, in a special election held on March 8, 2005.

### **Public Relations**

No Report

## **Publications**

No Report

## **Site Selection**

Dan Miller presented proposals for the Spring 2006 AASFAA conference from the Perdido Beach Resort and the Riverview in Mobile. Upon review of these proposals, Ben Baker moved that the AASFAA Executive Board accept the proposal from the Perdido Beach Resort for the Spring 2006 conference. Deborah Byrd seconded the motion, which passed unanimously.

## **Spring Conference**

Linda Casey thanked the Conference Committee members and all the presenters who agreed to participate in the meeting.

## **Spring Local Arrangements**

Jonna Moses reported that the Perdido Beach Resort extended our registration date for the Spring Conference by one week. Jonna thanked the Local Arrangements Committee for all they have done.

## **Vendor Sponsor**

Lora Kiser reported we had \$60,100 in sponsorship for our Spring conference. Lora also thanked all the vendors and sponsors for their support.

## **Two Year Concerns**

Suzanne Bush reported that prior to the Fall Conference, emails were sent to all two-year college financial aid personnel to request agenda topics for the meeting.

## **Special Projects**

James Berry thanked the AASFAA members who made presentations to high school seniors and their parents in their respective counties.

## **V. Old Business**

None

## **VI. New Business**

Chip moved that the Board consider at the transition meeting in June, a policy on impeachment of an officer. Deborah Byrd seconded the motion. The motion was passed unanimously.

There being no further business, the meeting was adjourned at 6:55 pm.

**Submitted by:**  
**Jonna Moses**  
**AASF AA Secretary**