

AASF^{AA}
Executive Board Meeting Minutes
April 11, 2006
Perdido Beach Resort – Orange Beach, Alabama

Present: President Buddy Jackson; President-Elect Jonna Moses Gibson; Vice President Ben Baker; Treasurer Charles Markle; Treasurer-Elect Lissa Burleson; Secretary Donna Bass. Also present James Berry, Suzanne Bush, Linda Calvanese, Linda Casey, Samuel Chuckwuemeka, Lora Kiser, Dan Miller, Cheryl Newton, Joel Parris, Chip Quisenberry, Don Rhodes, Anthony Richey, Carol Supri, Dee Talley, Bill Wall, Joan Waters.

I. Call to Order

President, Buddy Jackson, called the meeting to order at 4:08 p.m. Buddy thanked everyone and welcomed everyone who was in attendance.

II. Minutes

Buddy reported that the minutes were posted on the website for the October 11th Executive Board Meeting, held at the Holiday Inn Select in Huntsville, Alabama. Ben Baker moved that the minutes be approved and the motion was seconded by Chip Quisenberry. The board unanimously approved the minutes of the meeting.

III. Officers Reports

President

Buddy thanked everyone for serving as committee chairs and officers for this year. He reported the following:

- We had a very successful Fall 2005 Conference;
- He participated in a SASFAA Long Range Planning Retreat on November 11-12, 2005 in Charlotte, North Carolina.
- He congratulated Ben Baker and Clark Aldridge on a very successfully Fall 2005 AASF^{AA} training workshop on November 18th, 2005 at Auburn University of Montgomery Campus on Administrative Capability: Campus-Wide Compliance.
- He attended the CASFAA Annual meeting along with Soraya Weldon, MSMASF^{AA} State President and Sherry Gladney, LASFAA State President on December 10-13, 2005 in Sacramento, CA.
- He attended the SASFAA Conference on February 11-15, 2006 in Greensboro, NC and congratulated Deborah Byrd of Calhoun Community College for being elected as Secretary of SASFAA for the 2006-2008.
- President-Elect, Jonna Gibson, and Treasurer-Elect, Lisa Burleson, attended the NASFAA Leadership Conference in Washington, DC on March 5⁻⁷, 2006.
- Department of Education, Denver, Colorado, will be presenting three general sessions during this AASF^{AA} Conference.
- Transition Meeting will be held June 15-16 at the Legends in Prattville, Alabama.

Buddy then asked everyone to speak with the new aid officers and welcome them to our conference. There will be green stickers to recognize them and the Officers are to eat lunch with the New Aid Officers.

Buddy further reported that Shannon Cross gave birth to Baby Caroline on Saturday, April 8th and asked the members to remember Debra Byrd who lost of her mother, Mike Reynolds who lost his sister and Donna Bass who lost her father, since our last conference.

President Elect

Jonna Moses Gibson thanked the program committee; Shannon Cross, Linda Calvanese, Lisa Stephens, Tammy Spratlin, Marie Thomas, Liz Bailey, Sam Chucks, Belinda Duett, Pat Watkins, Jennifer Lynch, Buddy Jackson, Lora Kiser, Pat King, Vickie Adams and Art Weeden. Jonna also thanked Lora Kiser, and Linda Calvanese for all their hard work on the Spring Conference and Pat Watkins for coming up with this year's theme.

Jonna reported that she attended the SASFAA President-Elect workshop and the Leadership Conference in Washington, DC along with Lisa Bureson on March 4-8, 2005.

Vice President

Ben Baker reported that he and Clark Aldridge presented the NASFAA Fall Workshop on November 18, 2005 on Administrative Capability at the Auburn University in Montgomery Campus. Ninety-Two attended the Conference.

Ben also reported that the New Aid Officer's Workshop held in conjunction with the AASFAA Fall Conference is scheduled for 9:00 a.m. on Wednesday morning, April 12, 2006. The topics and the presenters for the workshop include Need Analysis Calculation by Ben and Professional Judgment by Joel Parris.

Past President

Chip Quisenberry stated that the following slate of officers will be placed before the membership as candidates for 2006-2007:

For the office of President-Elect:	Ben Baker and Carlos Clark
For the office of Vice President:	Charles Markle and Sharon Williams
For the office of Treasurer-Elect:	Ann Campbell and Phillip Nelson
For the office of Secretary:	Suzanne Bush and Carla Parker

All are currently paid members of AASFAA and have agreed to serve if elected. Chip thanked the members of the Nominations and Elections Committee for there efforts in selecting this slate.

Chip also stated that as chairman of the Awards and Recognition Committee, that the recipients for the Padgett and Buchanan awards have been selected, and their names will be announced at the banquet on Thursday night.

Chip congratulated Deborah Byrd on her election as SASFAA Secretary and announced that the SASFAA New Aid Officer's Workshop will be held June 18-25 in Ashville, NC. Deborah Byrd and Andy Weaver will be part of the faculty. Chip served on the curriculum committee.

Treasurer

Charles Markle reported that AASFAA has received \$5,040 in annual dues, 203 registrations have been received for the Spring Conference, and \$6,500 in registration fees. Lora Kiser has invoiced 64,500 in Lender Sponsorships for the Spring 2006 conference, and has set a new record. AASFAA has received \$35,815 to date from the vendor sponsors and the total amount budgeted for the Spring Conference is \$45,000. All AASFAA members are reimbursed for expenses submitted and all bills received are paid.

Charles stated that AASF AA owns five Certificates of Deposits totaling \$138,248.82. The AASF AA checking account is balanced and the checking total is \$87,598.08. AASF AA's Net Worth is \$225,846.90. The Audit and Finance Committee reviewed the books on March 22, 2006 with approval and recommendations.

Karen Gibson, as Chair of the Audit and Finance Committee, recommended diversifying the CD's with different vendors. Charles checked around and Regions had the best rates at the current time. Karen also recommended that any checks written over \$2,500.00 be signed by 2 persons. This year five checks were written with one signature.

Discussion was held regarding renewing CD's and inquiring on obtaining an interest bearing checking account. Charles will calculate to see if it will benefit AASF AA to cash in the CD's and renew early and check with the bank on changing the checking account to an interest bearing account.

Bill Wall suggested increasing the AASF AA Legacy Scholarships to \$2,000. Discussion was held and decided to be tabled until the Transition Meeting in June.

Motion was made to accept the Treasurers report by Chip Quisenberry and seconded by Ben Baker. Vote was taken and motion was approved by the board to be brought before the members.

Treasurer-Elect

Lissa Burleson reported that the Hurricane Katrina Scholarship Fund was established at the fall conference in Huntsville to help impact students. A total of 22,876.00 was donated and awarded to students from the following resources:

- WASFAA (Washington) \$500.00
- CASFAA (California) \$5,000.00
- SCASFAA (South Carolina) \$1,000.00
- GASFAA (Georgia) \$1,326.00
- AASF AA \$5,000.00
- NSLP \$10,000.00
- Oregon State Association \$1500.00 to be used for administration at schools to attend the AASF AA Conference.
- PNC \$50.00 (gift cards to Wal-Mart)

A total of 78 awards were made to enrolled students at 17 colleges and universities in A Scholarships were awarded to 76 students in the amount of \$300.00, one student received the gift cards, and the final scholarship awarded for \$326.00. A total of 190 applications were received.

Lissa reported that she and Jonna attended the NASFAA Leadership Conference in Washington DC in March.

Buddy thanked Lissa and Bill for all the work they did with the Katrina Scholarships. AASF AA was able to help many needy students.

IV. Committee Reports

ACHE Liaison

Cheryl Newton reported that ASAP disbursements will continue as scheduled. Refer to program's Schedule of Events for deadline dates. The state budget (Education Trust Fund) for 2006-2007 has been finalized by the Legislature by overriding the Governor's recommended amendment/changes.

Archives

Mike Reynolds was not present.

By-Laws

Carol Supri stated that she and Bill Wall are working to make the Policies and Procedures Manual and the By-Laws more alike. She is also working to gather information to make AASFAA a tax exempt organization.

Diversity

Dr. Samuel O. Chucks reported that the Diversity Committee had met the goals and objectives presented them to the committee. Charles Hutcheson will be speaking at the luncheon on Thursday and that two articles on Diversity issues were written and published.

Fall Conference

Joel Parris stated that he had no written report. He was pleased with the Fall Conference and thanked everyone for their assistance in making the program a success.

Fall Local Arrangements

Andy Weaver was not present

Finance and Audit

Don Rhodes gave the Finance and Audit report for Karen Gibson. The Audit went well and everything was outstanding.

Legislative Relations – National & State

Don Rhodes reported for Melinda Calhoun that the Transition Meeting will be at the Legends in Prattville on June 15-16, 2006.

Lender Liaison

Don Rhoads reported that Lender Sector is very happy with the relationship they have with the Association and the schools in Alabama. The lenders feel that AASFAA is very receptive and responsive to the needs of the lenders and our relationship with the Association is outstanding.

Don reported on the Student Loan industry that the Higher Education Reconciliation Act of 2006 that cut \$12 billion from federal student loan programs was the overriding issue since the last reporting period. Two issues that were not included in this act was the anticipated repeal of the single holder rule, scheduled to take effect July 1, 2006 and the Star Act.

Don met with some of the vendors and thanked Lora Kiser for the signs. The lenders appreciate all of the members of AASFAA.

Long-Range Planning

Dee Tally reported that the Long Range Planning Committee will review the year end reports of the Committees and the effectiveness of the Committees and the Executive Board's effectiveness

in meeting goals and objectives. The committee recommended that the following items be included in the annual reports:

- Name of committee, committee members and institutional/agency affiliation.
- Committee's goals and objectives for 2005-2006 and how they were met.
- Did the committee have all resources it needed to accomplish its goals (i.e. financial support, support from Board, etc.)? If not, what was needed?
- What was the major means of communication between the committee members? Which form of communication was most effective?
- Recommendations and suggestions for next year's committee.

Dee also reported at the Long Range Planning Committee would like to recommend to AASFAA that they adopt a code of ethics. A set of principles would be developed by the committee and these principles would serve as a common foundation for the accepted standards of conduct for the financial aid professional. The committee would use as a model SASFAA's and NASFAA's Code of Ethics in developing the code for AASFAA. A motion was made that this recommendation be accepted by Chip Quisenberry and seconded by Ben Baker. A vote was taken and the motion was approved.

Membership

Linda Casey reported that as of today there are 315 paid members. The membership committee sent postcards to inactive members in the fall and the committee will have the database updated within a reasonable amount of time after the spring conference.

The membership committee has provided Buddy Jackson with information about the ATAC Corp website development proposal to develop a new website for AASFAA. Buddy and Linda are to send information to everyone to review before the transition meeting.

Policies and Procedures

Bill Wall reported that the Policy and Procedure manual continues to be a work in progress. All additions and changes were approved as presented and the committee is in the process of reviewing additional changes that need to be made. Bill stated that he will continue to work with the By-laws Coordinator, Carol Supri, to ensure that there is consistency in the information included in the By-laws and the Policy and Procedure Manual.

Postsecondary Liaison

Michelle Sylvester was not present.

Publications

Anthony Richey stated that the Newsletter was posted on the website. He thanked everyone for their reports.

Public Relations/Photographer

Joan Waters reported there were approximately 100 pictures made and displayed throughout the fall conference and there were only a few left.

Site Selection

Dan Miller reported that the Fall 2006 conference will be held at the Dixon Hotel and Conference Center in Auburn and if we sign a 2 year contract we can lock in a \$95.00 per night room rate. He recommended that we go to Auburn for 2007 and then to the Marriott at the Soals

in 2008 for \$99.00 per night. Dan also suggested that we accept Perdido Beach Resort's offer for Spring 2007 of \$132.00 per night.

Buddy requested that a motion be made to accept the recommendations of Dan for the Fall 2007 conference to be held at Auburn, Fall 2008 conference to be held at Shoals and the Spring 2007 conference to be held at Perdido. Chip Quisenberry made the motion to accept Dan's proposal and Charles Markle seconded the motion. Vote was taken and motion was approved.

Special Projects

James Berry reported that AASFAA Special project during 2005-2006 was to assist high school counselors in getting financial aid information to prospective college students in a timely manner. According to the data compiled from reports of financial aid officers and other members of AASFAA 52 financial aid representatives from at least 22 institutions, lenders, guarantors, and loan servicing companies conducted or participated in 173 programs with over 24000 students, parents, counselors, teachers and school administrators in attendance. Programs were held in at least 33 different counties, but several reports did not include the name of the county. James thanked everyone who participated in these programs.

Spring Conference

Shannon Cross was not present but sent her written report. The program committee met on February 2, 2006 in Montgomery, AL. We have a unique agenda with a different mix of presenters and topics. We will have colored name tags to distinguish the new comers and there will be a game to get them involved as well. Deborah Tarpley and Yolanda Adams will conduct our Federal General Sessions and a session on NSLDS. Claude Hutcherson will be our diversity speaker.

Spring Local Arrangements

Linda Calvanese reported that everything is moving along well.

Buddy thanked Linda and her committee for all their hard work.

Two Year College Concerns

Suzanne Bush reported that thirty-one (31) members were present at the fall conference meeting held in Huntsville. Minutes were taken and then distributed to all two-year representatives. Two objectives were set; training with ACCESS regarding COD data export and EdExpress training with Laura Hall and ACCESS personnel. Due to delays with ACCESS software updates, the training could not take place as scheduled. Hopefully, after Release 29 from ACCESS, the training will be held sometime during the summer.

Vendor Sponsor

Lora Kiser reported that 40 exhibitors attending this spring conference. A total of \$64,550 has been contributed by the vendors to make this conference a success. Lora requested that each of the members personally thank the vendor sponsors for their contribution.

Webmaster

Jennifer Cosens was not present.

ACHE Liaison

Cheryl Newton reported that ASAP was approved and received a 100% increase in funding by the Legislature. Cheryl also reported that after three (3) consecutive years in ineligibility to participate in federal funding, this program has been approved for the LEAP funding for this

award year. Disbursements will be made in accordance to the Schedule of Events for each program to all institutions that have submitted all of the appropriate information.

V. Old Business

Buddy thanked Bill, Lora and KEAHA for the Legacy Scholarship Brochure. He also recommended that this brochure be put up for a NASFAA Award in the Fall.

No other old business.

VI. New Business

None

There being no further business, meeting adjourned at 5:45 p.m.

Submitted by:

Donna Bass
AASFAA Secretary 2005-2006