

AASFAA
Business Meeting Minutes
April 12, 2006
Perdido Beach Resort – Orange Beach, Alabama

I. Call to Order

President, Buddy Jackson, called the meeting to order at 1:35 p.m. Buddy welcomed everyone to Orange beach and the AASFAA Conference.

Buddy welcomed Guy Gibbs, SASFAA President to the AASFAA Spring Conference. He acknowledge the retirement of Martha Hall with over 20 years of service and Joe McCormick with over 35 years of service. Buddy also acknowledged the Board Members and Committee Chair Members and thanked them for their service.

II. Minutes

Buddy reported that the minutes for the October 12-13, 2005 Business Meeting were posted on the website. He requested motion to approve the minutes as written. Joel Parris moved that the minutes be approved and the motion was seconded by Joan Waters. Vote was taken and the motion carried. Minutes were approved.

III. Officers Reports

President

Buddy reported the following:

- We had a very successful Fall 2005 Conference;
- He participated in a SASFAA Long Range Planning Retreat on November 11-12, 2005 in Charlotte, North Carolina.
- He congratulated Ben Baker and Clark Aldridge on a very successfully Fall 2005 AASFAA training workshop on November 18th, 2005 at Auburn University of Montgomery Campus on Administrative Capability: Campus-Wide Compliance.
- He attended the CASFAA Annual meeting along with Soraya Weldon, MSMASFAA State President and Sherry Gladney, LASFAA State President on December 10-13, 2005 in Sacramento, CA.
- He attended the SASFAA Conference on February 11-15, 2006 in Greensboro, NC and congratulated Deborah Byrd of Calhoun Community College for being elected as Secretary of SASFAA for the 2006-2008.
- President-Elect, Jonna Gibson, and Treasurer-Elect, Lisa Burleson, attended the NASFAA Leadership Conference in Washington, DC on March 5⁻⁷, 2006.
- Department of Education, Denver, Colorado, will be presenting three general sessions during this AASFAA Conference.
- Transition Meeting will be held June 15-16 at the Legends in Prattville, Alabama.

Buddy asked that everyone try to attend the SASFAA conference in Greensboro, NC.

President Elect

Jonna Moses Gibson thanked the program committee for all their hard work. Jonna also thanked Lora Kiser, and Linda Calvanese for all their hard work on the Spring Conference and Pat Watkins for coming up with this year's theme.

Jonna reported that she attended the SASFAA President-Elect workshop and the Leadership Conference in Washington, DC along with Lisa Burleson on March 4-8, 2005.

Vice President

Ben Baker reported that he and Clark Aldridge presented the NASFAA Fall Workshop on November 18, 2005 on Administrative Capability at the Auburn University in Montgomery Campus. Ninety-Two attended the Conference.

Ben also reported that the New Aid Officer's Workshop held in conjunction with the AASFAA Fall Conference had approximately 20 attendees. The topics and the presenters for the workshop include Need Analysis Calculation by Ben and Professional Judgment by Joel Parris.

Past President

Chip Quisenberry stated that the following slate of officers will be placed before the membership as candidates for 2006-2007:

For the office of President-Elect:	Ben Baker and Carlos Clark
For the office of Vice President:	Charles Markle and Sharon Williams
For the office of Treasurer-Elect:	Ann Campbell and Phillip Nelson
For the office of Secretary:	Suzanne Bush and Carla Parker

All are currently paid members of AASFAA and have agreed to serve if elected. Chip thanked the members of the Nominations and Elections Committee for their efforts in selecting this slate. Motion was made by Deborah Byrd to accept the nominations as presented and Linda Calvanese seconded the motion. Vote was taken and motion was approved.

Chip also stated that as chairman of the Awards and Recognition Committee, that the recipients for the Padgett and Buchanan awards have been selected, and their names will be announced at the banquet on Thursday night.

Chip congratulated Deborah Byrd on her election as SASFAA Secretary and announced that the SASFAA New Aid Officer's Workshop will be held June 18-25 in Ashville, NC. Deborah Byrd and Andy Weaver will be part of the faculty. Chip served on the curriculum committee.

Treasurer

Charles Markle reported that AASFAA has received \$5,040 in annual dues, 203 registrations have been received for the Spring Conference, and \$6,500 in registration fees. Lora Kiser has invoiced 64,500 in Lender Sponsorships for the Spring 2006 conference, and has set a new record. AASFAA has received \$35,815 to date from the vendor sponsors and the total amount budgeted for the Spring Conference is \$45,000. All AASFAA members are reimbursed for expenses submitted and all bills received are paid.

Charles stated that AASFAA owns five Certificates of Deposits totaling \$138,248.82. The AASFAA checking account is balanced and the checking total is \$87,598.08. AASFAA's Net Worth is \$225,846.90. The Audit and Finance Committee reviewed the books on March 22, 2006 with approval and recommendations.

Karen Gibson, as Chair of the Audit and Finance Committee, approved the Treasurer's report on March 22, 2006.

Motion was made to approve Treasurer's Report by Suzanne Bush and seconded by Mike Reynolds. Vote was taken and motion was approved.

Treasurer-Elect

Lissa Burleson reported that the Hurricane Katrina Scholarship Fund was established at the fall conference in Huntsville to help impact students. A total of 22,876.00 was donated and awarded to students from the following resources:

- WASFAA (Washington) \$500.00
- CASFAA (California) \$5,000.00
- SCASFAA (South Carolina) \$1,000.00
- GASFAA (Georgia) \$1,326.00
- AASFAA \$5,000.00
- NSLP \$10,000.00
- Oregon State Association \$1500.00 to be used for administration at schools to attend the AASFAA Conference.
- PNC \$50.00 (gift cards to Wal-Mart)

A total of 78 awards were made to enrolled students at 17 colleges and universities in Alabama. Scholarships were awarded to 76 students in the amount of \$300.00, one student received the gift cards, and the final scholarship awarded for \$326.00. A total of 190 applications were received.

Lissa reported that she and Jonna attended the NASFAA Leadership Conference in Washington DC in March.

Officer Nominations:

Buddy Jackson opened the floor for the nominations of officers:

For Secretary, Suzanne Bush from Beville State and Carla Parker from Nellie May. Buddy asked for any other nominations from the floor, having none, a vote was taken and the committee's recommendations for secretary were approved.

For Treasurer Elect, Anne Campbell from Southwest Student Services and Phillip Nelson from Auburn. Buddy asked for any other nominations from the floor, having none, a vote was taken and the committee's recommendations for secretary were approved.

For Vice President, Charles Markle from Auburn and Sharon Williams from Lawson State. Buddy asked for any other nominations from the floor, having none, a vote was taken and the committee's recommendations for secretary were approved.

For President Elect, Ben Baker from University of North Alabama and Carlos Clark from Alabama A & M. Buddy asked for any other nominations from the floor, having none, a vote was taken and the committee's recommendations for secretary were approved.

IV. Committee Reports

ACHE Liaison

Cheryl Newton reported that ASAP disbursements will continue as scheduled. Invoices are due by April 14, 2006. Trust fund approved for Level Funding. Second payment funds will be sent after July 1, 2006.

Archives

No report.

By-Laws

No Report

Diversity

Dr. Samuel O. Chucks introduced the members of the Diversity Committee; Emily Johnson, from University of South Alabama, Vanessa Kyles, from Jeff Davis Community College, Art Weeden, from Birmingham Southern College and Sharon Williams from Lawson State College. He reported that the Diversity Committee had met the goals and objectives presented them to the committee. Charles Hutcheson will be speaking at the luncheon on Thursday and that two articles on Diversity issues were written and published. Dr. Chucks when on to ask that everyone attend the roundtable discussion and share what they are doing to keep minority students.

Fall Conference

Joel Parris stated that he had no written report. He was pleased with the Fall Conference and thanked everyone for their assistance in making the program a success.

Fall Local Arrangements

No Report

Finance and Audit

No Report.

Legislative Relations – National & State

No Report

Lender Liaison

No Report

Long-Range Planning

Dee Tally reported that the Long Range Planning Committee will review the year end reports of the Committees and the effectiveness of the Committees and the Executive Board's effectiveness in meeting goals and objectives.

Dee also reported at the Long Range Planning Committee would like to recommend to AASF AA that they adopt a code of ethics and that the board had approved this recommendation. Dee requested input regarding recommendations and suggestions.

Membership

Linda Casey reported that as of today there are 315 paid members. There are 638 members in the data base. Postcards were sent to inactive members in the fall and the committee will have the database updated within a reasonable amount of time after the spring conference.

The executive board will review information from the ATAC Corp regarding a website development proposal to develop a new website for AASF AA.

Policies and Procedures

Bill Wall reported that the Policy and Procedure manual continues to be a work in progress. All additions and changes were approved as presented and the committee is in the process of reviewing additional changes that need to be made. Bill stated that he will continue to work with the By-laws Coordinator, Carol Supri, to ensure that there is consistency in the information included in the By-laws and the Policy and Procedure Manual. They will also be adding an updated list of duties of the officers to this manual.

Buddy acknowledged the design of the Legacy Scholarship Program Brochure by Dr. Wall and Lora Kiser. He will recommend that this brochure receive an award from NASFAA next year.

Postsecondary Liaison

Michelle Sylvester was not present.

Publications

Anthony Richey stated that the Newsletter was posted on the website. He thanked everyone for their reports.

Public Relations/Photographer

Joan Waters reported there were approximately 100 pictures made and displayed throughout the fall conference and there were only a few left.

Site Selection

Dan Miller reported that the goal of the Site Selection Committee was to stay 2 years ahead with the contracts for the conferences. The Fall 2006 conference will be held at the Dixon Hotel and Conference Center in Auburn and if we sign a 2 year contract we can lock in a \$95.00 per night room rate. He recommended that we go to Auburn for 2007 and then to the Marriott at the Soals in 2008 for \$99.00 per night. Dan stated that the proposal from Perdido Beach Resort for Spring 2007 of \$132.00 per night was accepted. He will continue to work on the selection for the Spring 2008 conference.

Special Projects

James Berry reported that AASF AA Special project during 2005-2006 was to assist high school counselors in getting financial aid information to prospective college students in a timely manner. According to the data compiled from reports of financial aid officers and other members of AASF AA 52 financial aid representatives from at least 22 institutions, lenders, guarantors, and loan servicing companies conducted or participated in 173 programs with over 24000 students, parents, counselors, teachers and school administrators in attendance. Programs were held in at least 33 different counties, but several reports did not include the name of the county. James thanked everyone who participated in these programs.

Spring Conference

Shannon Cross was not present.

Spring Local Arrangements

Linda Calvanese welcomed everyone to the conference and requested that everyone thank our vendor sponsors. Luau will be moved inside due to the weather. Requested that the moderators collect the evaluation sheets from each session and thanked Jennifer Lynch for her hard work on

the evaluations. She also thanked all the committee members for their hard work in making this conference a success.

Buddy thanked Linda and her committee for all their hard work.

Two Year College Concerns

Suzanne Bush reported that thirty-one (31) members were present at the fall conference meeting held in Huntsville. Minutes were taken and then distributed to all two-year representatives. Two objectives were set; training with ACCESS regarding COD data export and EdExpress training with Laura Hall and ACCESS personnel. Due to delays with ACCESS software updates, the training could not take place as scheduled. Hopefully, after Release 29 from ACCESS, the training will be held sometime during the fall.

Vendor Sponsor

Lora Kiser reported that 40 exhibitors attending this spring conference. A total of \$64,550 has been contributed by the vendors to make this conference a success. Lora requested that each of the members personally thank the vendor sponsors for their contribution.

Buddy thanked Lora for an outstanding job.

Webmaster

Jennifer Cosens was not present.

V. Old Business

Welcomed and acknowledged the New Aid Officers and asked everyone to make them feel welcome.

No other old business.

VI. New Business

Officer candidates gave their three minute speeches.

Buddy thanked everyone for running for office. Polls will be open at 8:00 a.m. outside the vendor area.

Buddy asked for anymore announcements or new business. There was none.

Buddy thanked Nellie Mae, Southwest Student Services and USA Funds for the audio visual equipment for the conference and reminded everyone that the Federal Update would begin at 3:30 p.m.

There being no further business, meeting adjourned at 2:50 p.m.

Submitted by:

Donna Bass
AASF AA Secretary 2005-2006