



Alabama Association of Student Financial Aid Administrators

2014-2015 AASFAA EXECUTIVE BOARD AND COMMITTEE REPORTS

EXECUTIVE BOARD POSITION/COMMITTEE NAME: Archives

NAME: Randi Bozeman

DATE: 6/17/2015

Summary of Activity (include relationship to goal, bylaw or p&p, if applicable):

- All board reports received at the 2015 AASFAA Spring Conference in Auburn, AL were placed in Archives.
- All board meeting minutes from the 2014-2015 year were placed in Archives.
- Print-outs of sessions held at the 2015 AASFAA Spring Conference in Auburn, AL along with the conference agenda were placed in Archives.
- A small amount of AASFAA stationery, envelopes, and certificate holders were placed in Archives to have as historical records.
- All presentations from the 2015 Support Staff Workshop held in March at Samford University were placed in Archives.
- All additions to the Archives were completed following the requirements laid out in the bylaws and the P&P in order to keep proper documentation of AASFAA history.

Action Items (New business or Unfinished business):

- N/A

Policy & Procedure: Changes/ Updates/Recommendations:

- N/A