

Stephanie Miller called meeting to order 1:32pm.

Welcome to all members. Conference Program introduction: "Saving our Students"

Committee reports are available on line for the membership to review.

Pledge of Allegiance led by Brian Quisenberry

Welcome from Mike Reynolds. Introduction of Auburn Accappella Choir and information on local Auburn activities during week of conference, etc.

Opening prayer given by Phillip Nelson.

Stephanie Miller:

Special guests: Kenneth Cole SCASFAA President and Nathan Brasford: SASFAA President

Special announcements: birthdays, retirements, etc.

Recognize those AASFAA members who are serving on SASFAA:

Vickie Adams as Secretary

Committees: Kelly D'Eath, Legislative Relations

Vanessa Kyles, Global Issues

Jennifer Epperson, Program Committee

"Since our last meeting, Stephanie attended the SASFAA Conference in Memphis, TN in February and had the privilege to introduce SASFAA Charity – Big Oak Ranch. Stephanie also conducted a State association meeting there. "

"In addition, I have completed the following:

The Executive Board voted on a name for the AASFAA Blog – *The AASFAA News*. *The AASFAA News* will be replacing our newsletter. It will also allow us to share our news with other associations, including NASFAA. Our website server, ATAC is currently working on the set up.

On March 31 after a weather delay, AASFAA hosted its first Support Staff Workshop. This workshop was a great success. Appreciation goes to Samford University for hosting and working with us with all of the weather changes and Greenwood Hall's Laura Senn for presenting.

On May 12, Stephanie Miller will be joining the SASFAA legislative Committee for Washington DC Hill visits. These visits will focus on issues in financial aid. We will be meeting with Senator Lamar Alexander from Tennessee as well as others who are on the Education and Workforce Committee. Schools were asked to contact Stephanie Miller if there is information to be shared with Representative Bradley Byrne."

"As I mentioned at our Fall training session in Montgomery, we have an excellent TEAM of elected officers and appointed committee members this year. And that's what it takes. To serve an organization that represents all types of institutions, as well as lenders, government agencies, counselors and administrators from such a diverse background requires a variety of skills that are needed by several folks to produce the type of program our members require. If you take a look at your program, you'll see who these officers are."

"Our Board and our officers are meeting the challenge. It's no wonder the theme for this meeting is what it is – Information to Inspiration – Gaining Knowledge for the Future."

Dana Kitchens - Secretary

Minutes from Executive Board meeting held Tuesday April 28. Summary given. Detailed minutes will be posted to the website at a later date.

Jay Powell - Treasurer

Budget has been provided. Expenditure are in line with the budget.

Discussion: None Motion to approve by Jay Powell 2nd by Clark Aldridge

Approve: All Not approve: None Abstain: None Motion approved.

Betty Edwards: Vice President

Support Staff Workshop held March 31, 2015. Greenwood Hall / Laura Senn presented.

New Aid Officer's Worship held Monday April 27 – 21 participants. Great Lakes representatives, Stephanie Miller and Betty Edwards assisted in training. Appreciation expressed to all.

Discussion: None

Phillip Nelson – President Elect

Special thanks to Stephanie Miller for work on P&P and Bylaws this past year. Phillip has contacted SASFAA President and working with Amy and SASFAA to get ready for 2015-16 year.

Fall workshop is scheduled for October 16, 2015 at AUM. The time and more detail will be announced at a later date. David Bartnicki will be presenting.

The Transition meeting for Board will be held June 23, 2015 at Samford University.

Contact Phillip Nelson if you would like to serve on an AASFAA committee.

Discussion: None

Kevin Ammons: Past President

Thank you for all who have served and agreed to be nominees for the elections.

Nominees for the 2015-16 year:

Secretary	Stephen Adcock, Enterprise State Community College Randi Bozeman, Lurleen B Wallace Community College
Treasurer Elect	Jay Powell, Consultant
Vice President	Marcus Byrd, Alabama State Amy Rowell, Alabama Southern Community College
President-Elect	Kelly D'Eath, Gadsden State Community College Cheryl Newton, Alabama Commission on Higher Education

All individuals meet the eligibility requirements for election. The slate was approved by the Executive Board.

Stephanie Miller: We will not be calling for nominations from the floor as the AASFAAonline voting allows the membership a write-in vote.

Nominees were approved.

Approved: All Not approve: None Abstain: None

Voting available at aasfaaonline.org Voting open until Thursday April 30th, 2:00pm.

Committee reports received prior to meeting are available on line, there will be no formal report at this time. Any request of a report prior to posting on line, is available from Dana Kitchens/ Secretary.

Old Business: None

New Business: By Law Changes

Stephanie Miller

An email was sent to the membership regarding the ByLaw changes recommended by the Board. There is no procedure to notify the membership of changes to the Bylaws. In a conversation with Dr. Wall, it was noted that this needed to be changed/updates. The Executive Board took on the task. There is no stipulation as to how far in advance the changes are to be presented. By method of multiple conference calls, the Executive Board proposed the following changes:

CURRENT: Article I.B. Type of Membership - Membership shall be Individual rather than Institutional and shall not be transferable.

RECOMMENDATION: Article I.B. Types of Membership - Membership shall be Individual or Institutional and shall not transferable except upon approval by the Executive Board.

Discussion:

What is rational?

To give schools an option for an Institutional membership. Example: The school will pay a fee of \$200 to give 8 individuals membership to the Association. Individual memberships will still be available and will not change. Some schools will not pay an Individual membership, but will pay Institutional. The 2015-16 Executive Board will make a decision on the rate at the Transition meeting.

Invoicing: Conference fees and membership are now invoiced separately for accountability.

Voting rights: For institutional members, the school will report the names of the individuals under the Institutional membership. The individuals will have voting rights.

Motion: Amy Rowell 2nd by Buddy Jackson

Voting: Approve: Majority Not approve: 3 Abstain: None Motion Passed.

CURRENT: Article III.E. Officer Removal - Officers may be removed from office for misconduct, failure to perform the duties of the office, or for other just causes as determined by the Board. The Board in executive sessions, shall consider the charges, review evidence presented by all parties, and reach a decision. A two-thirds majority vote of the board is necessary for removal from office. The decision of the Board will be final. The President shall preside over the proceedings unless the President is being considered for removal from office. In this event, the Vice President will preside. Counsel may be present to advise the parties; however, they may not speak in the proceedings. The Secretary or designee will compile minutes of the executive session. The presiding officer shall provide a summary of the action of the Board to the membership at the next regularly scheduled meeting or through the Association's newsletter or electronic mail.

RECOMMENDATION: Article III.E. Officer Removal - Officers may be removed from office for misconduct, failure to perform the duties of the office, or for other just causes as determined by the Board. The Board in executive sessions, shall consider the charges, review evidence presented by all parties, and reach a decision. A two-thirds majority vote of the board is necessary for removal from office. The decision of the Board will be final. The President shall preside over the proceedings unless the President is being considered for removal from office. In this event, the Vice President will preside. Counsel may be present to advise the parties; however, they may not speak in the proceedings. The Secretary or designee will compile minutes of the executive session. The presiding officer shall provide a summary of the action of the Board to the membership electronically.

Motion: Buddy Jackson 2nd by Kelly D'Eath Discussion: None
Voting: Approve: All Not Approve: None Abstain: None Motion Passed

RECOMMENDATION: ADDITIONS TO DUTIES OF THE PRESIDENT, PRESIDENT-ELECT, VICE PRESIDENT, SECRETARY, TREASURER AND TREASURER ELECT:

ARTICLE IV.A.8. Serve on such other AASFAA, SASFAA and/or NASFAA committees as appointed.
ARTICLE IV.A.9. Any other duties as stated in the Policy and Procedure Manual.
ARTICLE IV.B.4. Serve on such other AASFAA, SASFAA and/or NASFAA committees as appointed.
ARTICLE IV.B.5. Any other duties as stated in they Policy and Procedure Manual.
ARTICLE IV.C.7. Serve on such other AASFAA, SASFAA and/or NASFAA committees as appointed.
ARTICLE IV.C.8. Any other duties as stated in they Policy and Procedure Manual.
ARTICLE IV.D.6. Serve on such other AASFAA, SASFAA and/or NASFAA committees as appointed.
ARTICLE IV.D.7. Any other duties as stated in they Policy and Procedure Manual.
ARTICLE IV.E.10. Serve on such other AASFAA, SASFAA and/or NASFAA committees as appointed.
ARTICLE IV.E.11. Any other duties as stated in they Policy and Procedure Manual.
ARTICLE IV.F.10. Serve on such other AASFAA, SASFAA and/or NASFAA committees as appointed.
ARTICLE IV.F.11. Any other duties as stated in they Policy and Procedure Manual.
ARTICLE IV.G.3. Serve on such other AASFAA, SASFAA and/or NASFAA committees as appointed.
ARTICLE IV.G.4. Any other duties as stated in they Policy and Procedure Manual.

Motion: Phillip Nelson 2nd by Lissa Powell
Discussion: Revision of 'they' to 'the'
Voting: Approve: All Not Approve: None Abstain: None Motion Passed.

CURRENT: ARTICLE IV.C.3. Serve on such other committees as appointed;

ARTICLE IV.C.4. Serve as state representative to SASFAA's Membership Committee;

ARTICLE IV.C.5. Serve as state coordinator to NASFAA's Membership Committee

RECOMMENDATION: DUTIES OF THE VICE PRESIDENT

ARTICLE IV.C.4. Strike from Bylaws

ARTICLE IV.C.5. Strike from Bylaws

Motion by Betty Edwards 2nd by Lissa Powell

Discussion: The reason for change: SASFAA no longer has committees, they have task forces.

Voting: Approve: All Not Approve: None Abstain: None Motion passed.

RECOMMENDATION: ADDITIONS TO STANDING COMMITTEES OF THE ASSOCIATION:

ARTICLE V.A.13. SCHOLARSHIP COMMITTEE

ARTICLE V.A.14. ELECTRONIC SERVICES/WEBMASTER

Motion: Vicki Adams 2nd by Marcus Byrd Discussion: None

Voting: Approve: All Not Approve: None Abstain: None Motion Passed

CURRENT: ARTICLE VIII.A. These Bylaws may be amended or revised, upon the recommendation of the Executive Board, by either a two-thirds (2/3) majority vote of those active members present and voting at the business meeting, or a two-thirds (2/3) majority vote of those active members returning ballots within thirty (30) days of the mailing date of votes taken by mail.

RECOMMENDATION:ARTICLE VIII.A. These Bylaws may be amended or revised, upon the recommendation of the Executive Board, by either a two-thirds (2/3) majority vote of those active members present and voting at the business meeting, a two-thirds (2/3) majority vote of those active members voting electronically, or if paper ballots are used, by returning ballots within thirty (30) days of the mailing date of votes taken by mail.

Motion by Amy Rowell 2nd by Joan Waters Discussion: None

Voting: Approve: All Not Approve: None Abstain: None Motion Passed

The Board will continue to review the Bylaws and P&P to help AASFAA to maintain the high level of integrity, code of ethics and standards that it has always demonstrated.

Our Charity – Bo Bikes Bama –silent auction information will be presented at tonight’s event.

New Aid Officer Workshop – Betty Edwards

Certificates presented as an acknowledgment of training and a reference of participation.

The Executive Board voted at Executive meeting on Tuesday evening to hold the Fall Support Staff workshop as an annual event.

Meeting adjourned: 2:44pm.