



Alabama Association of Student Financial Aid Administrators

2014-2015 AASFAA EXECUTIVE BOARD AND COMMITTEE REPORTS

EXECUTIVE BOARD POSITION/COMMITTEE NAME: President

NAME: Stephanie Miller

DATE: 04/10/2015

Summary of Activity (include relationship to goal, bylaw or p&p, if applicable):

1. Bylaw- Article IV.A.1-7: All objectives were met.
2. An Executive Board meeting was held quarterly in person, email or phone.
3. P&P 5.2: Attended the SASFAA Executive Board meetings in November 2014 and February 2015.
4. Reviewed and updated the Bylaws and P&P.
5. Worked with Randi to get the website updated.
6. Worked with Fred Carter to assist with AL College Goals Sunday, the NACAC College Fair AASFAA booth and the 2015 Money Expo AASFAA booth in Birmingham.
7. Mailed a 'note of welcome' to all new members.

Action Items (New business or Unfinished business):

1. Site Selection and Conference Dates
2. Long Range Planning Measurable Objectives and Standards
3. Did we check on the Bonding and Liability Coverage and safe deposit box?
4. Promotion of Future Leaders
5. NASFAA Core and other trainings
6. Buy a Seal? We have never had one according to Dr. Wall.
7. All Executive Board and Committee Chairs should turn in an inventory list (computers, camera, stationary, gavel, archives, etc) to the Treasurer at the transition meeting.
8. Do we want to put all of the archived minutes with the other archives?
9. List of Honorary Members needs to be added to P&P.

10. Clarification of working in financial aid for past presidents and honorary members.

11. We hope that the new blog, The AASF AA News, which replaces the newsletter will be up and running by the transition meeting. ATAC was notified of the name in March; however, they have not had a chance to set it up yet.

Policy & Procedure: Changes/ Updates/Recommendations:

1. The Bylaws and P&P have been reviewed and updated. The updated copy will be available on the web after the conference.

2. The Bylaws and P&P should be updated by the Secretary from this point forward. An archive copy should be kept on the website with the current copy listed as the most recent. The Bylaws and P&P should be sent to the Electronic Services Chair in PDF form. A word copy of the most recent will be given to the Secretary once the final updates have been made.