

**AASFAA**  
**Executive Board Meeting Minutes**  
**October 12, 2004**

**The Tutwiler Hotel-Birmingham, Al**

**Present: President, Chip Quisenberry; President-Elect, Buddy Jackson; Vice President, Ellen Canada; Treasurer, Ben Baker; Treasurer-Elect, Charles Markle; Past President, Deborah Byrd; Secretary, Jonna Moses; Also present: Dorenda Adams, Clark Aldridge, James Berry, Melinda Calhoun, Linda Casey, Shannon Cross, Karen Gibson, Lora Kiser, Cindy Massey, Dan Miller, Anthony Richey, William Wall, Pebblin Warren, Joan Waters, Paul Wright.**

**I. Call to Order**

President Chip Quisenberry called the meeting to order at 4:05 p.m. Chip welcomed everyone in attendance to Birmingham and the Tutwiler.

**II. Minutes**

Jonna Moses presented the minutes for AASFAA Spring Conference April 13, 2004 at the Perdido Pass Resort. The minutes were approved as presented.

**III. Officers Reports**

**President**

Chip thanked Cindy Massey (Fall Local Arrangements chair) and Dan Miller (Fall Program Committee chair) for all their hard work on the conference. Chip encouraged all AASFAA members to attend the SASFAA conference to be held next February 13-16 at the Hyatt Regency in Atlanta. Chip also mentioned the NASFAA's 2004 Fall Training session on student loan issues to be held at the RSA Building in Montgomery, AL on December 15, 2005.

**President –Elect**

Buddy mentioned that we have three general sessions on Wednesday and Thursday and a KHEAA presentation on Friday

morning. Having three general sessions is a change to our normal format. We have two concurrent sessions on Thursday, in addition to a “Conference in Review” session on Friday morning with Chip Quisenberry as the presenter. Buddy expressed how excited he was about the conference and hoped everyone would enjoy their stay at the Tutwiler Hotel. Buddy thanked Dan Miller for an excellent job as conference chair. Buddy informed the board that he, along with Chip Quisenberry, Cindy Massey and Dan Miller will have walkie-talkies to communicate during the conference.

### **Vice President**

Ellen Canada reported that she and Vickie Adams attended the NASFAA “Training for Trainers” in Dulles, Virginia on September 18-20, 2004. The presentation focused on Title IV student loan issues including borrower eligibility, loan limits, loan periods, and disbursement requirements. The fall decentralized training for Alabama is at the RSA building in Montgomery on December 15.

### **Past President**

Deborah Byrd reported that there were no nominations for SASFAA office from Alabama.

### **Secretary**

Jonna Moses presented the minutes from the April 13, 2004 Executive Board meeting at the beginning of the meeting.

### **Treasurer**

Ben Baker submitted the budget report of income and expenses for 2003-2004, as well as the budget report for 2004-2005. Ben was pleasantly surprised at the number of members that registered for the conference. Ben thanked Cristy Fletcher for all of her assistance in preparing for the conference. Ben reported 178 that had registered for the conference with 30 registering for the New Aid Officers Workshop. Ben reported the balance in AASF AA checking account as of October 7, 2004 was \$47,683.07. AASF AA presently has \$109,685.32 in CD’s. Ben complimented Lora Kiser on the Vendor-Sponsor contributions for the Fall conference (current total is \$33,355.00). Ben wants to be sure we bring our NASFAA banner to SASFAA conference. Jonna Moses has the AASF AA banner and will bring it to SASFAA.

### **Treasurer-Elect**

Charles Markle submitted his budget proposal for 2004-2005. Chip Quisenberry asked for a motion to accept the proposed budget. Buddy Jackson moved that the proposed budget be approved by the Board and recommended to the membership. The motion was seconded by Deborah Byrd. The motion passed unanimously.

## **IV. Committee Reports**

### **Fall Conference**

Dan Miller submitted his report and reported our meal functions cost was \$28,000.00, which is under the budget of \$30,000.00. Dan thanked Linda Casey for the evaluation forms. Dan will submit forms to Chip on Friday morning, Oct 15.

### **Fall Local Arrangements**

Cindy Massey reported that the Tutwiler Hotel has been very gracious in meeting our needs for our conference. The vendor areas are smaller than normal and will be in four adjoining rooms.

### **Award & Recognitions**

No Report

### **Finance & Audit**

Karen Gibson reported that she met with Ben Baker and Charles Markle this morning and the AASFAA ending balance is \$49,000.00. Karen made recommendation for Ben Baker to secure a safety deposit box, to purchase a laptop computer and printer for the treasurer. Chip Quisenberry reminded the Board that the laptop and printer were approved last year by the Executive Board, but due to the lack of funds they were never purchased. Deborah Byrd moved to have Ben Baker secure a safety deposit box, Ellen Canada seconded. The motion passed unanimously.

### **Budget Committee**

Charles Markle presented the proposed budget for 2004-05 earlier.

### **By-Laws**

Dorenda Adams reported the corrected bylaws are on the AASFAA website.

### **Legislative Relations**

- **National**

Clark Aldridge's report summarized national legislative activities. Clark reported that cohort default rates have dropped to an all time low of 5.2%. The all time high was 22.4% in 1990.

- **State**

No report

### **Lender Liaison**

Paul Wright reported not much happening in terms of legislative activities until after the election. Paul will be attending the CBA conference in Washington DC in November and will provide a report after the national elections.

### **Postsecondary Liaison**

Pebblin Warren reported that the Alabama Department of Postsecondary is busy trying to improve and increase the workforce. Pebblin is running for House of Representative District 82. She stated that if and when she is elected, education will be at the top of her priority list.

### **Diversity**

No report

### **Membership**

Shannon Cross reported the committee is working on increasing membership. The membership directory will be updated after the fall conference.

### **Policy & Procedures**

No Report

### **Public Relations**

No Report

### **Publications**

No Report

### **Web Master**

No Report

### **Site Selections**

Dan Miller reported the Perdido Beach Resort plans to reopen March 10, 2005, therefore our Spring conference will remain at the Perdido Beach Resort. We have a proposal for 2006 and 2007 from the Perdido Beach Resort.

### **Spring Conference**

Linda Casey is looking forward to working on the Spring Conference.

### **Spring Local Arrangements**

Jonna Moses reported that she is currently working on scheduling a meeting with the Perdido Beach Resort to discuss our 2005 Spring conference. Deborah Byrd will forward a letter from the Perdido Pass Resort to Jonna Moses and Dan Miller.

### **Vendor Sponsor**

Lora Kiser reported we had \$44,950.00 in sponsorship for our Fall conference. Lora wanted to express thanks to all the Vendors.

### **Two Year Concerns**

Suzanne Bush reported as preparing for the two-year concerns committee, financial aid personnel at all two-year community colleges and technical colleges have been contacted to determine issues or items they would like to discuss. Suzanne will keep an ongoing record of issues that are presented and solutions that are reached at the Fall conference and the Spring conference.

### **Special Projects**

No Report

### **Long Range Planning**

Dee Talley sent her report, as she was unable to attend the meeting. A draft of the AASF AA long Range plan has been posted on the website for review. Dee's report included a motion to accept and approve the

long range report on the website. Buddy Jackson seconded, and the motion passed unanimously.

**Archives**

No Report

**ACHE**

Cheryl Newton was unable to attend and sent her report. Cheryl reported that a tentative schedule of events and participation agreements for award year 2004-2005 have been sent to each institution via e-mail.

**V. Old Business**

Chip Quisenberry has signed contracts with the Huntsville Hilton (Fall 2005) and the Auburn University Hotel and Conference Center (Fall 2006) and the Site Selection Committee is working on securing contracts for Fall 2007, and Spring 2006-2008.

**VI. New Business**

None

There being no further business, the meeting was adjourned at 6:10 pm.

**Submitted by:**

**Jonna Moses**

**AASFAA Secretary**